



Alvin Golf & Country Club  
PO Box 981  
Alvin, Texas 77512

# Groundskeeper

## Job Description

Groundskeepers, under supervision of the Manager or the Greenskeeper, perform work involving the use of large and small equipment, including tractors, mowers, loaders, trenchers, chainsaws, weed eaters and other maintenance equipment; perform routine manual labor involved in golf course maintenance; and do semi-skilled grounds construction and maintenance work. Each groundskeeper may be assigned responsibility for the care and maintenance of several designated tasks or areas on the golf course and does related work as required.

The Groundkeeper works early mornings and sometime works weekends. This position can be part- or full-time, but is generally full-time. We are currently seeking a full-time groundskeeper, but part-time applicants will also be considered. Hours are dependent on the weather, as the course closes and employees are sent home when weather prevents golf play. Pay dependent on experience and work ethic.

## Typical functions

The Groundskeeper performs the following functions:

- Mows greens, aprons, fairways, roughs, tees, and other areas.
- Operates mowers and string trimmers in trimming greens, aprons, tees, around trees, fence lines, banks, and hillsides; edges cart paths; edges, rakes, and maintains sand bunkers.
- Operates front-deck mower, spreader, top-dresser, SandPro, front loader, Gator, tractor, and finish mower; may operate greens mower.
- Aerifies greens, verticuts tees and greens, spikes greens, operates spray rigs and spreaders, operates portable pumps, and operates other equipment as directed.
- Ensures that the equipment cooling and other systems are working at all times; refills fuel and oil daily; cleans equipment daily, and reports equipment problems or failures to Manager and Lead Groundskeeper immediately.
- Returns all equipment to the designated location at the maintenance facility and cleans the maintenance areas.
- Performs basic preventive maintenance on equipment as directed by the Manager or Lead Groundskeeper and returns equipment to designated location at the maintenance facility.
- Drives a work cart or Gator to haul materials and refuse. Utilizes loaders to move sand, dirt, debris, and other materials.
- Sets tee markers and cups on greens as directed; maintains ball washers; replaces water, drinking cups, tee towels and flags when needed; removes debris; sands and seeds tee and drop area divots.
- Waters tees, greens and fairways; operates irrigation heads in dry areas needing additional water.
- Repairs the irrigation system, pipes and irrigation heads as needed.
- Grades and prepares soil base, lays sod and seeds greens, tees and fairways.
- Trims and prunes hedges and shrubbery; cleans flower beds.
- Applies pesticides, herbicides, and fertilizers.
- Helps in project work; assists in the construction of new greens, tees and fairways.
- Installs forms and lays walks and paths using gravel and asphalt mixes; excavates and backfills ditches and trenches with hand tools; repairs and



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- replaces pipe on irrigation systems.
- Assists contractors when needed.
- Performs other duties as directed by his or her supervisor.

## Employment standards

- Knowledge of safe, efficient mechanical operation of tractors and other motorized equipment.
- Knowledge of the principles of operation of diesel and gasoline engines.
- Mechanical aptitude; knowledge of maintenance tools.
- Knowledge of methods and materials used in grounds and landscape area construction/maintenance work.
- Working knowledge of and ability to use hand and power tools and equipment.
- Physical strength, stamina and agility.
- Ability to follow oral and written directions.
- Ability to work early morning hours and some weekend mornings.
- Knowledge of rules of golf helpful.
- Possession of a valid driver's license and proof of eligibility to work in the United States.

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**Apply in person at**  
Alvin Golf & Country Club  
785 County Road 539

**or apply online at**  
[www.alvingolf.com](http://www.alvingolf.com) on the AGCC > Employment > Application page.

### **NO PHONE CALLS!**

#### **Directions**

Take HWY 6 to County Road 146 (at the KC Hall); Turn north (toward Houston) on CR 146; go 1/2 mile to CR 539, which is the first right. Turn right on CR 539 and follow the road to the clubhouse.

#### **Mailing address**

Alvin Golf & Country Club, PO Box 981, Alvin, TX 77512  
[www.alvingolf.com](http://www.alvingolf.com)